**WASTE MANAGEMENT TOOLKIT**

**IN THE CLUBHOUSE**

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| **ELIMINATE** | Avoid producing waste in the first place. |
| **REDUCE** | Where waste cannot be eliminated completely, try to reduce the amount generated.  Don’t make unnecessary printouts/copies.  Use both sides of page.  Use Noticeboards more often.  Make email work for us.  Stop junk mail.  Don’t bin it…use it! |
| **RE-USE** | Don’t assume because something has been used once, it’s of no more use.Use items as many times as possible. |
| **RECYCLE** | Packaging, paper, card, plastics, cans, organics  Switch to compostable portable coffee cups. |
| **DISPOSE** | In a responsible way. Compress materials to use less bin space. |

**IN THE BAR & RESTAURANT**

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| **UNUSED FOOD/DRINK** | Check numbers for functions and avoid over catering.  Purchase efficiently and store correctly.  Consider Charitable /Foodbank donation |
| **REDUCE CONSUMABLE WASTE** | Avoid disposable cups and plates.  Avoid disposable coffee filters.  Say no to sachets.  Wrapped individual portions of butter, milk, etc. should be avoided.  Don’t over-use paper napkins for decoration.  Use washable tablecloths and place mats rather than disposables. Coasters and beer mats will recycle. |
| **GLASS**  **CANS**  **PLASTIC CONTAINERS** | Separate and recycle where possible. Otherwise, dispose of efficiently and in line with regulations. |
| **ORGANICS** | Foodwaste.ie details the safe disposal of food waste.  Consider Composting is there is a suitable area. |

**ON THE COURSE**

Encourage golfers to use the bins provide and have Recycle Bins available for use.

Ensure that all members of the Greenkeeping team are trained in the safe and efficient disposal of products necessary for turf management.

Ensure that disposal of grass clippings, leaf debris, dead wood etc is in line with the Club’s Biodiversity Policy.

**THE MAINTANCE FACILITY**

Ensure that lubricants, pesticides, tyres, irreparable machinery etc are disposed of in line with EPA regulation.